**NOTICE OF PRIVACY PRACTICES**

**Effective Date: March 1, 2003**

(Revised 4/2018)

**Community Memorial Hospital**

**Quality Healthcare Close to Home**

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**Our Legal Obligations**

Community Memorial Hospital is required by law to protect the privacy of your health information. We must provide you with a Notice of our legal duties and privacy practices and your rights concerning your health information. The following is an example from Community Memorial Hospital’s Notice of Privacy Practices and how it applies to you.

**Community Memorial Hospital** will not take imaging tests performed by Community Memorial (such as x-rays and CAT scans) are electronically stored on the PACS system. The PACS system also stores examinations done at Community Memorial Hospital and their results. If you have Internet access to the films and reports, for example, an x-ray you had done at Community Memorial Hospital would be available to a physician who orders a test for you done at Crouse Hospital.

Community Memorial Hospital is affiliated with Crouse Health located in Syracuse, New York. You have the right to care and may instruct Crouse Hospital and Community Memorial Hospital may access health information you created at either hospital location as necessary to provide you care.

**Payment**

We may disclose your health information to your insurance company or a billing company to obtain payment for services. Your insurance company may require that we limit our payment information to certain categories. We may also disclose your health information to obtain payment from third parties that may be responsible for payment on your behalf.

**Health Care (Business) Operations**

We may disclose your health information in order to support our health care operations including quality improvement and teaching. For example, we may use health information in the training of medical students.

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**Your Rights and How to Exercise Them**

As Required By Law—

We may disclose your health information when required to do so by Federal, State, or Local Law.

- To comply with laws that we are required to follow.

Law Enforcement

We may disclose your health information to authorized military Health Care (Business) Operations—

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